

# LAUREN BROSTOW

LEARNING AND DEVELOPMENT PROFESSIONAL

## DETAILS

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### ADDRESS

950 Meadowlark Drive  
Lanoka Harbor, NJ, 08734  
United States

### PHONE

609.618.7093

### EMAIL

brostowlauren@gmail.com

## LINKS

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[LinkedIn](#)

## EXPERTISE

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Corporate and Adult  
Learning Facilitator

Inclusive Leadership

Project Management

Team Focused  
Collaboration

Excellent Communication  
Skills

Proactive Problem Solver

Growth Mindset

Focused | Strategic |  
Patient

Detail-Oriented

eLearning | MS Office | G  
Suite

## PROFILE

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**Performance-driven professional with more than 8 years of success with a demonstrated commitment to all aspects of learning and the promotion of growth. Resourceful and dedicated team player with excellent interpersonal skills and a proven commitment to providing excellent program oversight.**

## PROFESSIONAL SKILLS

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### Training

- Develop and implement training strategies with corresponding curricula to achieve organizational goals
- Led professional development sessions for more than 150 colleagues and superiors on various topics
- Interviewed, hired and onboarded staff, completed regular performance evaluations and developed corrective action plans as needed
- Produce and deliver "Train the Trainer" materials for career development and task management
- Conduct performance analysis to assess current state and prioritize performance based on organizational goals
- Create metrics to improve quality of instruction by gauging performance against outcomes

### Leadership

- Led volunteer programs in Uganda, Ghana, Belize and Guyana including budgeting, training and curriculum creation
- Established partnership with NGO that created new volunteer program in Northern Ghana
- Managed and supported over 150 support staff and students daily
- Uphold the highest standards of honesty and integrity

### Collaboration

- Worked with a total of 120 administrators, counselors, teachers and families to create support plans for at-risk students
- Led a team of 8 to develop training curricula over a period of 2 years
- Partner with administrative staff on a weekly basis to determine the focus and intended outcome of stated goals

### Interpersonal and Communication

- Effectively listen and communicate with diverse populations
- Maintain positive relationships with stakeholders by encouraging open communication
- Coach learners and their families to provide motivation and support for achievement
- Build a community of trust and inclusion where individuals feel safe to express themselves

## EMPLOYMENT HISTORY

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<b>Assistant Principal, Lower Yukon School District</b> Aug 2021 — Dec 2021	Pilot Station, AK
<b>Middle School Special Education Teacher, Mount Holly Township Public Schools</b> Aug 2020 — Jun 2021	Mount Holly, NJ
<b>Preschool Disabled Teacher, Somers Point School District</b> Mar 2020 — Jun 2020	Somers Point, NJ
<b>2nd ESL Grade Teacher, American School of Ulaanbaatar</b> 2018 — 2019	Ulaanbaatar, Mongolia
<b>Program Manager, Limited Resource Teacher Training</b> 2017 — 2018	Kanungu, Uganda
<b>Preschool Disabled Teacher, Camden City School District</b> 2014 — 2017	Camden, NJ

## EDUCATION

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<b>MEd, School Leadership, Wilmington University   2018</b>	New Castle, DE
<b>BA, Early Childhood Education, Rowan University   2014</b>	Glassboro, NJ
<b>BA, American Studies, Rowan University   2014</b>	Glassboro, NJ

## CERTIFICATIONS

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**Certified Supervisor | 2019, NJ DOE**